



Switch Kit Check List

Thank you for choosing ECU Credit Union. The Switch Kit is a free tool that allows you to quickly and easily change your accounts from one financial institution to ECU Credit Union. Here is a checklist to help you through each step of this process. By filling out a series of forms, the Switch Kit provides all the documentation that is needed to complete the process.

What you need to get started:

For security, we do not allow you to save the application process in the middle, so please make sure you have all the appropriate information up front. You will need the following information; you new ECU Credit Union member number, previous financial institution's information, any direct deposit information or electronic payments. Complete the Switch Kit Checklist to ensure that you have all the required information.

Your new ECU Credit Union member number:

If you do not have an ECU Credit Union account you will need to open at least your membership account before switching. To do this, please [click here](#) or contact us at 800.382.2400 so that we can mail you an application.

List Your Previous Financial Institution(s) Information

Name and Address	Phone/Fax	Routing No.	Account No	Close Date

Name and Address	Phone/Fax	Routing No.	Account No	Close Date

List Your Direct Deposit(s)

Depositor Name / Address	Phone/Fax	Frequency of Direct Deposit

Depositor Name / Address	Phone/Fax	Frequency of Direct Deposit

List Your Electronic Payments, Bill Pay Payments, Debit Card Payments

Payee and Address	Phone/Fax	Account No.	Frequency	Amount

Payee and Address	Phone/Fax	Account No.	Frequency	Amount

Payee and Address	Phone/Fax	Account No.	Frequency	Amount

Payee and Address	Phone/Fax	Account No.	Frequency	Amount

Destroy:

Make sure you leave a sufficient amount of money in your old account to cover any outstanding items. This process may take several weeks. Please do not write any more checks on your old account to prevent insufficient check fees. Ensure that all automatic credits and debits are switched before closing your old accounts.

- Old Checks
- Old ATM card (s)
- Old Debit card (s)
- Deposit Slips